



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING




MICHAEL P. FLANAGAN
SUPERINTENDENT OF
PUBLIC INSTRUCTION

October 1, 2009

MEMORANDUM

TO: State Board of Education

FROM: Michael P. Flanagan 

SUBJECT: Report on Department of Education Cosponsorship

The Department of Education is asked to cosponsor a number of conferences or events. I am notifying the Board of the following cosponsorship:

- Michigan After-school Collaborative Conference

STATE BOARD OF EDUCATION

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COSPONSORSHIP

Title of Event: Michigan After-school Collaborative Conference

Primary Sponsoring Agency: Michigan Department of Education

Cosponsors: Michigan AfterSchool Association

Date: October 22-23, 2009

Location: DoubleTree Hotel Dearborn, Detroit, MI

Purpose: To provide Michigan's out-of-school time community professional development that emphasizes the importance of integrating services through collaboration among out-of-school time programs, public schools, community agencies and families. To meet the federal requirements for the 21st Century Community Learning Centers grants training and technical assistance.

Major Speaker(s): Mary Shea, Kids Included Together (KIT)

Audience: Out-of-school field which includes teachers, on-site staff, administrators, child care providers, parents, and 21st Century Community Learning Centers program staff.

Staff Involvement: 21st Century Community Learning Centers Staff

Financial Obligation (please check): Federal X State Other

Staff Costs (including fringe benefits and number of days): (approx. 96 hrs. total for three staff members)	\$4,100.00
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Other Costs (including meals, phone, postage, travel, etc.):	
Lunch for estimated 400 participants/presenters/staff for two days	\$8,200.00
Breaks for two days	\$4,000.00
Breakfast for one day	\$2,900.00
Facility Charges	\$3,020.00
Travel	\$ 400.00
Printing	<u>\$ 500.00</u>

Grand Total: **\$23,120.00**

State Board Participation: Yes, as invited guests

The following "Statement of Cosponsorship" will appear on the printed agenda for the meeting or conference:

Cosponsorship of a conference by the Michigan Department of Education assumes the active participation of Department of Education staff in the planning and development of the agenda. No person shall be denied the opportunity to participate on the basis of race, color, religion, national origin or ancestry, age, sex, marital status or disability. The conference facility must meet federal and state accessibility standards. Commercial products or services displayed or presented as a part of the conference are not considered endorsed by the Michigan Department of Education.